

MEMORANDUM

TO: Migrant Education Program Directors

FROM: Linda Forward

DATE: October 8, 2002

SUBJECT: New Migrant Director Training

Last year as a new State Migrant Director, I was invited to Washington to meet with officials from the Office of Migrant Education. The purpose of the meeting was to train new directors about the law, rules, regulations, and practical aspects of being a Migrant Education Director. I appreciated the opportunity to learn and to meet others from around the country who were also new.

A review of our Michigan Migrant Education Directory reveals that we have several new directors who have assumed the position in the past two years. There are many aspects of migrant education that will be new. With the passage of No Child Left Behind, there are many aspects of the new law that will also affect migrant education programs. To assist new directors, a training program is being held on Wednesday, November 6, 2002 in Lansing, Michigan. The meeting will be held on the 2nd floor of the Hannah building in Conference Room L beginning at 9:30 am. We will plan to end by 4:00 pm. (Directions to building and best parking spots are included with this mailing.) Please be sure to bring identification with you (a driver's license will work) so that you can gain access to the building.

A draft agenda for the meeting and a reservation form are included. Please review the agenda to determine if this is a meeting that would benefit you and your school district. Please assist us by returning the reservation form by Wednesday, October 30, 2002, so that the appropriate materials, supplies, and food can be ordered.

I look forward to working with you on the migrant education program in our state. If you have any questions, please contact me via e-mail at forwardl@michigan.gov or via telephone at 517-373-6066.